SAN JOAQUIN COUNTY OFFICE OF EDUCATION
Troy A. Brown, Ed.D., County Superintendent of Schools

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Co-Sponsor Agreement

RESIDENCY@TCSJ

2022 -2023 Academic Year

Enclosed is a co-sponsor agreement for your educational agency official to sign and return. *Residency@TCSJ* is a one-year teacher preparation experience that provides candidates 1) intense clinical practice, 2) mentoring and coaching, 3) a coherent vision of teaching, 4) integration of coursework and clinical experiences, and 5) partnerships as the driving force for change and improvement.

When placing a resident in the *Residency@TCSJ* program, a co-sponsor agreement between all partners must be in place in order to comply with CA Commission on Teacher Credentialing (CCTC) requirements. This document describes roles and responsibilities of the three partners: San Joaquin County Office of Education (SJCOE) serving as the Local Education Agency (LEA), Teachers College of San Joaquin (TCSJ) serving as the Institute of Higher Education (IHE), and the partnering district. These entities agree that developing highly effective teachers in this residency program is a shared responsibility; therefore, the following agreements shall be in place:

RESPONSIBILITIES Of THE SAN JOAQUIN COUNTY OFFICE OF EDUCATION (LEA):

The SJCOE agrees to:

1. Employ a residency coordinator who will work closely with TCSJ to ensure all CCTC program standards are met. The residency coordinator will:
    a. Collaborate with district partners to ensure residents become immersed in the culture of the partnering district and are successful in their placement;
    b. Facilitate collaborative efforts to identify and select the mentor teachers and cohort settings;
    c. Track performance of residency program against grant and program goals;
    d. Oversee the continual development of the *Residency@TCSJ* program;
    e. Facilitate Residency Advisory Panel meetings;
2. Manage grant funds;
3. Participate in the Residency Advisory Panel.

RESPONSIBILITIES Of THE TEACHERS COLLEGE OF SAN JOAQUIN (IHE):

The responsibilities of TCSJ are to oversee the *Residency@TCSJ* program including the following:

1. Work closely with SJCOE and district partners in the design and implementation of the residency program;
2. Interview and hire mentor teachers selected from the list of potential mentor teachers provided from the partnering district;
3. Provide orientation and training for the mentor teachers which includes, but is not limited to effective coaching techniques, adult learning theory, and current instructional practices;
4. Establish effective and on-going communication with partnering district and *Residency@TCSJ* personnel as appropriate to ensure a successful teaching experience for the resident;
5. Develop program instruments and benchmarks including: Observation protocols, rubrics, benchmarks for classroom performance, alignment to Cycles 1 and 2 of Teacher Performance Assessments (CalTPA);

6. Provide all CCTC required coursework for the preliminary credential and assist with questions or issues in regard to credentialing;
7. Provide a supervisor who will gather observational data and identify professional development needs for residents and mentor teachers;
8. Ensure that residents are prepared for two Teacher Performance Assessments (TPAs) which will be taken in the fall and spring;
9. Ensure that residents seeking credentials in multiple subject, mild/moderate, and extensive support, are prepared for the Reading Instruction Competence Assessment (RICA) which will be taken before the end of the academic year;
10. Verify that residents complete all requirements for the credential they are pursuing;
11. Recommend residents to CCTC for a preliminary credential;
12. Participate in the Residency Advisory Panel;
13. Provide compensation to the mentor teacher, as grant funds allow, for their work with residents which takes place outside of the regular school day.

RESPONSIBILITIES OF PARTNERING DISTRICTS

The partnering district agrees to:

1. Provide the residency coordinator with a list of potential mentor teachers who agree to and meet the following minimum qualifications:
    a. Hold a valid corresponding clear or life credential in the content area of the resident they are supporting;
    b. Have three years of credentialed teaching experience;
    c. Have a record of successful teaching as demonstrated, at a minimum, by satisfactory evaluations for the preceding three years;
    d. Complete 10 hours of initial orientation, provided by TCSJ;
    e. Complete and submit a TCSJ application to be a mentor teacher;
    f. Provide a total of three excellent recommendations (TCSJ forms): one from a parent, one from a current administrator, and one from a colleague;
    g. Agree to be observed and/or interviewed by TCSJ.
2. Place residents with a mentor teacher in an assignment that aligns with the credential being pursued (Mild/Moderate, Moderate/Severe, Multiple Subject or Single Subject);
3. Assist residents to complete requirements to be a substitute teacher;
4. Place residents in a setting where video capture is permitted for candidate reflection, clinical fieldwork observation, and Teaching Performance Assessments (TPAs);
5. Assign residents to a site with a fully qualified site administrator who is aware of the shared responsibilities set forth in this agreement;
6. Share observations and feedback regarding resident performance with the mentor teacher as well as the coordinator of the *Residency@TCSJ* program;
7. Assign a representative to act as a contact person to the *Residency@TCSJ* program;
8. Participate in the Residency Advisory Panel (RAP);
9. Collaborate with TCSJ to determine data collection strategies for both individual residents and the program as a whole;
10. Respond to requests for evaluation data as requested by the CCTC and the *Residency@TCSJ* program;

11. Inform ongoing feedback of program adjustments needed to enhance district and TCSJ partnership;
12. Not hire the resident as an intern, once the resident is placed within the partnering district;
13. Provide release time to district employees in order for them to present expertise to residents and/or mentor teachers;
14. Commit to exploring future funding solutions for the mentor teacher stipend as grant funding is secured only through 22-23.

SHARED ROLES AND RESPONSIBILITIES (PARTNERING DISTRICT AND IHE):

Oversight of mentorship is a collaborative job shared by the residency coordinator, mentor teacher, and school administrator. Mentoring is an integral part of the *Residency@TCSJ* program. TCSJ will provide training for the mentor teachers. The responsibilities of the mentor teacher shall include:

1. Co-teaching, co-planning, and co-assessing alongside the resident for the full school year;
2. Supporting the resident in the gradual release of responsibility towards independent teaching;
3. Documenting mentor teacher support and resident's growth. This is a shared responsibility between the mentor teacher and the residency coordinator.

For residents who are pursuing a dual credential, the residency coordinator will work with the partnering district to:

1. Identify a mentor teacher with a general education credential that matches the resident's goal;
2. Collaborate to identify a teacher with an Education Specialist Credential (SPED) who will support the resident gain additional clinical experience in supporting students with Mild/Moderate needs;
3. Allow, after parent permission is granted, the mentor teacher and/or supervisor and/or residency coordinator to observe residents during an Individualized Educational Program (IEP) meeting, or failing that, to debrief with a participating educational agency administrator/specialist who was present at a recent IEP meeting conducted by the resident.

If the placement of the resident with the mentor teacher is unsuccessful, the residency coordinator and partnering district representative will work together to identify a possible solution. If there is not a resolution, the partnering district and residency coordinator will look for an alternate mentor teacher in the district. If there is disagreement about the potential of a resident, and the district no longer wishes to place the resident in their district, TCSJ will seek out an alternate district for placement. If both parties agree that the resident is an unsuitable candidate, TCSJ will dismiss the resident from the program.

Living allowances and/or stipends for residents involved with the CTC Residency grant will be disbursed in accordance to the specifications within the grant(s) and/or funding sources from the district and/or SJCOE as agreed upon with residents.

TO BE COMPLETED BY THE PARTNERING DISTRICT:

Name of District: Jefferson Elementary School District

Mailing Address: 1219 Whispering Wind Dr., Tracy, CA 95377

Contact Person: Emily Stroup

Telephone: 209-836-3388 Email: estroup@jsdtracy.com

The signatures below indicate that the partnering district has agreed to the conditions of the Co-Sponsor Agreement and will act as co-sponsors for the 2022-2023 academic year:

Name of Approving Official: James W Bridges

Position/Title: Superintendent

Signature of Approving Official: James W Bridges 05/05/2022

TO BE COMPLETED BY THE LEA:

Name of Local Education Agency Official: Karin Compise, Ed.D.

Position/Title: Residency Coordinator

Signature of Local Education Agency Official:

TO BE COMPLETED BY THE IHE:

Name of Institute of Higher Education Official: Girlie Hale

Position/Title: Teachers College of San Joaquin President

Signature of Institute of Higher Education Official:

Please complete the Co-Sponsor information (type or print) and return the entire document to:

Karin Compise, Ed.D., Residency Coordinator
Email: kcompise@sjcoe.net
Fax: 209-468-9124 or
Mail: P.O. Box 213030 Stockton, CA 95213-9030